

**East Windsor PTO Regular Meeting Minutes**  
**September 8, 2022**  
**Broad Brook Elementary School Cafeteria**

- I. Meeting called to order at 7:06pm by PTO president Jennifer Blanchard. Jen introduced herself and the rest of the PTO officers.
- II. Administrative Business
  - A. Review of May 2022 Meeting minutes. Motion made by Principal Laura Foxx to approve the meeting minutes from the May 2022 regular meeting as presented. Motion seconded by Sarah Mader. All in favor.
  - B. Presentation of the Financial Report for the year 2021-2022 given by Joyce DaCosta. Motion made by Charles Nordell to approve the financial report as presented. Motion seconded by Andrea Dziadul. All in favor.
  - C. Presentation of the Proposed Budget for School year 2022-2023 presented by Jen Blanchard. Motion to approve the proposed budget made by Joyce DaCosta. Motion seconded by Cindy Brey. All in Favor.
  - D. Jen Blanchard announced that there are still two officer positions vacant. We are seeking a Recording Secretary and a Member at Large.
  - E. Jen Blanchard announced that the PTO bylaws are posted on the PTO website for anyone to review or read.
  - F. A discussion was held about the PTO switching back from having a meeting every other month to once a month. Jen Blanchard stated that the less frequent meetings take less time for PTO participants and the convenience factor. School administrators didn't seem to have an opinion either way. Charles Nordell and Marisa Prior stated that they both felt a lack of communication amongst the PTO, Teachers and School administration since meetings were switched to every other month. Motion made by Noreen Farmer to hold PTO meetings on a monthly basis. Motion seconded by Sarah Mader. The following schedule was adopted for the upcoming year with meetings being held on 10/13, 11/10, 1/12, 2/9, 3/9, 4/20, 5/11. All in Favor.
- III. New Business
  - A. Recap of 2021-2022 end of school year events. Funrun earned over \$600.00, 4th and 8th grade t-shirts were given out. Hot dog sales at Geissler's supermarket earned over \$300.00.
  - B. Recap of Nation Night out, BBES and EWMS open house. Many visitors and sign ups at the National Night out Booth. Both open houses had a great turn out of students and parents. This gave us a great start on membership signups.
  - C. Fall Fundraising ideas included running a spirit gear sale. This hadn't been done in a few years and members thought it would be a good time to run the event again. A Fall movie night at Broad Brook Elementary School playground was planned and discussed. Tentative date in mid October. Charlie Nordell was willing to co-chair the event with someone.
  - D. Membership drive will run through the month of October. This will be advertised through Facebook and the schools website and community outreach. The winning classroom will be awarded with some type of incentive.
  - E. Haunted Highway is happening at the East Windsor Park on 10/27/2022 from 5-7pm.(rain date 11/3) Volunteers needed to run the booth and a theme for our booth is also needed. Different themes were discussed but no solid conclusion was decided.

- F. Teacher Appreciation meals for the fall conferences on 10/5-10/7 will be done by the school food service department. PTO has hired them in the past and school staff has been very pleased with the meals they receive. Marisa Prior stated she would purchase and donate a large sheet cake to each school.
- G. Additional Events. Jen reminded people to keep ideas in mind for future meetings. We are always seeking new ideas and suggestions for fundraising and events. Many past event ideas were talked about as well as their level of success. These ideas will be discussed again at future meetings.
- H. Additional Fundraisers. Jen reminded folks of the other ways people can help raise money for the PTO with Amazon Smiles, Box Tops and other similar programs.

IV. The Question and Answer session was quiet.

V. Motion to adjourn made by Charles Nordell at 8:02pm. Motion was seconded by Marisa Prior.