



Do You Get the PTO Newsletter?

The Rea View PTO Newsletter is sent via email every Wednesday during the school year. The newsletter contains up-to-date news, PTO and school events, fundraiser information, volunteer opportunities, printable documents, website links, and much more. Follow the steps below to make sure you get the PTO newsletter every week!

New Users to the PTO Website:

1. Go to www.reaviewpto.com.
2. Click on the *New User* link in the top right corner of the homepage.
3. Complete all of the New User account fields.
4. Check the "I Want to Receive Site Update Notifications/Newsletter" box.
5. Don't forget to check the box for "Include Me in the Directory," to be part of the New Student Directory (we will no longer be using My School Anywhere).
6. If you do want to be in the Directory, you will also need to complete the *My Student* section under the *My Account* tab as well.

Users with Existing PTO Website Accounts

1. Go to www.reaviewpto.com and login.
2. Go to the *My Account* tab.
3. Click on the *My Profile* link.
4. Check to be sure all of your personal information is correct.
5. At the bottom of the page, check the "I Want to Receive Site Update Notifications/Newsletter" box.
6. Don't forget to check the box for "Include Me in the Directory," to be part of the New Student Directory (we will no longer be using My School Anywhere).
7. If you do want to be in the Directory, you will also need to complete the *My Student* section under the *My Account* tab as well.

For more information or assistance, please email our PTO Webmasters at webmasterreaviewpto@gmail.com.