



# Rea View

## Elementary School PTO

### I Forgot My PTO Website Username and/or Password!

If you are having difficulty logging-in to your Rea View PTO account and want to reset your password or recall your username follow these directions:

1. Go to [www.reaviewpto.com](http://www.reaviewpto.com).
2. Click on the *Login* link in the top right had corner of the homepage.
3. In the login-in pop-up box click on the “*I Forgot My User ID/Password*” link.
4. A new page will open where you can input the email you used to create the User Account with and a unique security code.
5. Click *Submit*.
6. An email will be sent to you from MyVLink with your username and information on how to reset your password (it takes a little while to receive the email).
7. If after an hour or so you have not received an email from MyVLink, please contact the school’s PTO webmasters for more help at [webmasterreaviewpto@gmail.com](mailto:webmasterreaviewpto@gmail.com).