

## **San Juan Children's Education Foundation Board Meeting September 19, 2019**

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### **Call to Order:**

A regular meeting of the Board of the San Juan Children's Education Foundation, was held in Room 21 at San Juan Elementary in San Juan Capistrano, California on Tuesday, June 4th, 2019. The meeting convened at 8:02 A.M. with President Kari Hallowell presiding.

### **Members In Attendance**

1. Kari Hallowell, President
2. Magally Pule, Vice President
3. Sarah Castiglione, Financial Support and Board Member
4. Celeste Lopez, Secretary
5. David Pino, Cultural Events
6. Jennifer Russell, Spring Festival Chair
7. Mrs. Bertini, Principal
8. Dana Halverdtadt, SJE Parent
9. Angi Soderin, PTA President

### **Members Not in Attendance**

1. Liza Zumwalt, Spirit Wear Coord.
2. Laura Armor, Cougar Grants, Brick Coord.
3. Carla Leigh, Gift Card Coord.
4. Gina Carney, Silvia Pule Scholarship Coord.
5. Laura Compean, OSS Treasurer
6. Marlo Hernandez, Gift Card Coord.
7. Nathan Banda, Corporate Fundraising
8. Jeff Wolter, Corporate Fundraising
9. Tanya Phillips, Grant Writing/Fundraising
10. Sara Saveedra, Financial Secretary
11. Liz Nunez, Treasurer

### **Approval of Minutes from Previous Meeting**

- The meeting minutes from the May 16, 2019 meeting were reviewed. Kari Hallowell made a motion to approve April as-is. Dana Halverstadt approved and Jennifer Russell seconded the motion.

### **Approved Board/Committee Members 2018-2019**

- Kari Hallowell, President
- Magally Pule, Vice President
- Liz Nuñez, Treasurer
- Celeste Lopez, Secretary

- Sonia Martinez, OSS Treasurer
- Jamie Musselman, Financial Secretary
- Celeste Lopez, Spring Festival Chair
- Laura Armour, Cougar Grants/Bricks Coord.
- Nathan Banda, Corporate Fundraising and Board Member
- Tanya Phillips, Grants and Corporate Fundraising and Board Member
- David Pino, Cultural Events and Board Member
- Jeff Wolter, Corporate Fundraising
- Sarah Castiglione, Financial Support and Board Member
- Teresa Llamas, Gift Card Coord.
- Courtney Bucho, Spirit Wear Coord.
- Michelle Muneton, Graphic Designer
- Claudia Mendez, Board Member
- Gina Carney, Silvia Pule Scholarship Coordinator

#### **Fundraisers**

- **Food Sales** – Magally Pule mentioned the idea of having 4<sup>th</sup> and 5<sup>th</sup> graders help run after school food sales.
- **SpiritWear** – Mrs. Bertini informed us that we no longer have to get spirit wear design approvals by the site council.
- **Spring Festival** – Total net for spring festival was \$15,000.

#### **Cougar Grants**

- No updates

#### **Silvia Pule Scholarship Award**

- No updates

#### **Disney Musical**

- Disney musical considering raising ticket sales and having 8 shows.

#### **Treasurer's Report**

- Financials unavailable this month. Will review next board meeting.

#### **Board News Updates**

- Kari Hallowell made a motion to approve Jamie Musselman to be financial secretary, Dana seconded the motion and board approved.
- Laura Armor's family is donating 50 new soccer balls and nets to our school to help our short supply of recess equipment.
- Mrs. Bertini mentioned that Mariners Church is looking for volunteers to help with Serve Day scheduled for Sunday, May 2<sup>nd</sup>.
- New safe procedures will have a code to get access to the safe.
- David Pino would like to present awareness for Hispanic heritage month and is going to pick a date that he is considering doing an art contest to represent their heritage day we would start brainstorming ideas

- Jennifer Russell has suggested ideas for a school membership drive that offers tiered packages.
- Kari Hollowell signed up for next year's shopping extravaganza.
- Magally Pule mentioned we will be reducing our school fundraisers by removing Kona Ice, See's Candy, Mixed Bags and Holiday Boutique.
- Mrs. Bertini informed us that Mariners church is asking for another to do list since they will still be on campus for the next couple weekends.
- Kari Hollowell mentioned we should coordinate a spring cleaning day where parents can keep up the school to do touchups, etc.
- Board voted and approved to transfer \$1500 donation to musical account from the fifth grade reserve OSS account.
- Angi Soderin informed us they are looking for a library representative to help once a week.

### **Adjournment**

Meeting adjourned by Kari Hollowell at 9:40am

**Minutes recorded by Celeste Lopez, Secretary, SJCEF**